

**CALIFON BOARD OF EDUCATION
REGULAR MEETING
MINUTES
January 11, 2010 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:30 p.m. by President Schundler with the following opening statement:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 4, 2009. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All persons present participated in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Ms. Kelly Galligan
 Mrs. Cathy Smith
 Mrs. Lavinia Trimmer
 Mr. Daniel Hemberger
 Mr. Kim Schundler

Others Present: Dr. Kathleen Prystash C.S.A., Ms. Susan Schaffner, B.A./B.S.
 Members of the public

IV. APPROVAL OF MINUTES

A. A motion was made by Mrs. Smith and seconded by Mrs. Trimmer to approve the following minutes:

December 7, 2009 Regular Meeting
December 7, 2009 Executive Session A
December 7, 2009 Executive Session B

Motion carried unanimously on a voice vote

V. WRITTEN COMMUNICATIONS

1. NH-VRHS meeting Schedule
2. Letter from Mrs. Leslie Conway

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3. Letter from Pat Moore
4. Califon Borough Council Minutes 10/19/2009, 11/2/2009, 11/16/2009

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

- A. Judith Salisbury – Sustainable New Jersey

Califon Borough Councilwoman, Judith Salisbury, discussed this program. She is seeking volunteers to work with this real world program dedicated to sustainability. She gave an example of a school garden as a way for students to get back to nature. Dr. Prystash said the Student Council was working on a “Go Green” campaign.

- B. Band Concerts: Dr. Prystash said both concerts were excellent.

- C. DARE 1st and 2nd grades.

- D. Senior Holiday Lunch: Mrs. Baker said a record number of seniors participated.

- E. Spirit Week: Mrs. Baker the Pep Rally kicked off the basketball season.

- F. Spelling Bee 1/19/10

- G. Home School Meeting 1/13/10 7:00 p.m.: Dr. Prystash said a survey was going home to parents.

- H. School Calendar correction: Dr. Prystash noted that February 12 was a full day off not a half day.

- I. Spanish Placement Test: Dr. Prystash said of the 13 students who took the test, 9 qualified to take Spanish II.

VII. PUBLIC COMMENT

Mrs. Mahon asked about a special meeting to discuss Preschool/Kindergarten and other budget issues. Mr. Schundler said a date was set, but this conflicted with the Borough Council Meeting. Mayor Charles Daniel discussed the budget and suggested setting up a special meeting with a committee of Board and Council. Mrs. Baker suggested sharing the minutes of the January 19, 2010 meeting with Council. Mrs. Noel asked how the census is determined for the kindergarten class. Mr. Ayers asked the possibility of a preschool/disabled class being housed at the Califon School. He expressed concerns about the Kindergarten being reduced to half day. Mrs. Baker suggested getting information about the budget to the community. Mrs. Mahan suggested an e-mail blast to get the information out.

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VIII. CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion was made by Mrs. Smith and seconded by Mrs. Trimmer, to approve all consent items as indicated by an asterisk with the removal of A1, A3, E1, E4, E5.

Motion carried unanimously on a roll call vote.

IX. *BOARD SECRETARY/TREASURER'S REPORT –

Motion to approve the Board Secretary's and Treasurer's Reports for the month of **August 2009**, as attached and to approve the following resolution:

BE IT RESOLVED that, pursuant to NJAC 6A:23-2.12(c)4, the Califon Board of Education certifies that as of August 30, 2009, after review of the secretary's monthly financial report and upon consultation with appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.12(a)1, and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are Current Expense, Capital Outlay, and Debt Service.)

IX. COMMITTEE REPORTS

A. Finance/Facilities/Transportation

- President Schundler said that if the American School Boards Journal could be read on-line, then we should not approve the expenditure.
- 1. Motion was made by Mrs. Smith and seconded by Mrs. Trimmer to approve the payment of December 2009/January 2010 invoices (12/08/09- 1/11/10) from check number 18357 to check number 18395 with the removal of check # 18368 in the amount of 347.19 and payroll checks number 1215 and 1223 in the amount of \$239,636.02

Motion carried unanimously on a roll call vote.

- *2. Motion to approve the attached list of budget transfers from September 1, 2009 to October 31, 2009.

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3. Motion was made by Mr. Hemberger and seconded by Mrs. Trimmer to approve the attached participation agreement for cooperative purchasing of telecommunication services (ACT) from July 1, 2010 to June 30, 2012.

*4. Motion to approve the following use of facilities:

Daisy Scouts	Room 7	1/22,2/5,2/19,3/5,3/19,4/9,4/23 5/7,5/21,6/4,6/18 2010
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Mr. Schundler discussed the final close out for the building project.

B. Curriculum and Instruction

*1. Motion to approve the attached health report

C. Legislation and Policy

Mr. Schundler said the Board policies were being reviewed. Budget cuts had precluded use of a policy service.

D. Board Ad-Hoc Committee Reports

Mrs. Smith said the Friends of the Library may be restarted.

E. Personnel – All resolutions on the recommendation of the Superintendent.

1. Motion to approve the following district staff development/travel :

Travel/Staff Development:

Ms. Galligan discussed excessive staff development costs. She said the relevance to the classroom should be taken into consideration. Mrs. Smith said a process had been done by the Chief School Administrator and the staff member to determine the value of the professional development.

a. Motion by Mrs. Trimmer and seconded by Ms. Galligan.
Debbie Thompson NJMEA 2/1/2010
Motion carried unanimously on a roll call vote.

b. Motion by Mrs. Trimmer and seconded by Mr. Hemberger to approve the below staff development and travel.
Lisa Madson Letterpress Class 2/20 & 27/20 \$180.00

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Yes - Trimmer, Yes - Hemberger, Yes - Schundler, Yes – Smith, No - Galligan.

- c. Motion by Mrs. Smith and seconded by Mr. Hemberger to approve the following staff development/travel.

Erika Bergmann	Developing Outstanding	2/1/2010	\$199.00
	Kindergarten Classroom		

Yes - Trimmer, Yes - Hemberger, Yes - Schundler, Yes – Smith, No - Galligan.

Reports:

Brown/Montesion	Strengthening your Effect	12/16/06/09
	As Resource Teacher	Edison NJ

- *2 Motion to approve the following extracurricular stipends:

Linda Owens	K-4 Concert	\$40.00
Patti Roller	K-4 Concert	\$40.00
Jennifer Schuetz	K-4 Concert	\$40.00
Cyndy Behrens	K-4 Concert	\$40.00
Erika Bergman	K-4 Concert	\$40.00

- *3. Motion to approve the following tuition reimbursement:

Leslie Weiss	Centenary College	\$1,057.50
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4. Motion by Mrs. Smith and seconded by Mrs. Trimmer to approve the appointment of Marie Heyduke as elementary teacher at an annual salary of \$44,200.00, BA +15, Step 1 prorated from February 1, 2010 to June 30, 2010.

Ms. Galligan asked for clarification on the difference between an instructional aide and the BSI instructor. Dr. Prystash explained the difference between the two.

Yes - Trimmer, Yes - Hemberger, Yes - Schundler, Yes - Smith and Abstain – Galligan.

5. Motion by Mrs. Smith and seconded by Mrs. Trimmer to approve the appointment of Marcy Braco as instructional aide (3.5 hours per day, 5 days per week) at an annual salary of \$7,918.75 and as BSI instructor (3.5 hours per day, 5 days per week) at an annual salary of \$12,600.00 prorated from February 1, 2010 to June 30, 2010.

Motion carried unanimously on a roll call vote.

- F. Communications

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Mr. Hemberger said the Home School Committee had prepared a draft survey to determine parent involvement.

XI. OLD BUSINESS

District Goals – Dr. Prystash reviewed the four main goals.

Regionalization – Mr. Hemberger discussed regionalization with Lebanon. Dr. Prystash said the Lebanon Board was open to discussion.

XII. NEW BUSINESS

Ms. Galligan asked that all teacher and aide positions be advertised in the newspaper.

XIII. PUBLIC COMMENT

Mr. Ayers said staff positions should be advertised in the newspapers. Mr. Ayers also said the enrollment numbers in Califon are growing. He also said he supports professional development, but said there may be other avenues to explore. Mrs. Mahan asked if other districts could be approached for a sending/receiving relationship. Mrs. Salisbury said professional development helped her to be a better teacher. She said observing other classrooms was greatly beneficial.

Mrs. Murin asked if the full day kindergarten had data showing the results of full day versus a half day program. She also asked about approaching Tewksbury for a sending/receiving relationship. Mrs. Murin asked about an insurance solicitation sent home to parents. Dr. Prystash said it was part of a fingerprinting plan. Mrs. Baker said the Home/School committee was moving at a slow pace. Mr. Hemberger said the first meeting was in November. He reviewed the intent of the committee. Mrs. Smith commented that students could handle the High School culture shock of going from a small school to a large one. Mrs. Waseleski said the students make a lot of friends at the school. Mr. Ayers said the small school experience includes participation.

XIV. EXECUTIVE SESSION

Motion was made by Mrs. Smith and seconded by Mrs. Trimmer to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

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- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 9:32 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion carried unanimously on a roll call vote.

Mr. Hemberger and Ms. Galligan reuse themselves at 9:32 pm

XV. RECONVENE

The Board reconvened into regular session at 9:49 pm

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Smith and seconded by Mrs. Trimmer to adjourn at 9:50 pm.

Respectfully Submitted,

Susan Schaffner
Business Administrator/Board Secretary